

## Transfer Admissions Requirements

Transfer applicants are individuals who have completed some academic work at an accredited college or university after graduating from secondary school (high school) and who wish to transfer to the University of Mount Olive to earn a bachelor's degree.

Transfer students will need to submit the following items to be reviewed for admission at the University of Mount Olive. For the Fall semester (August), the deadline to submit the below items is May 1<sup>st</sup>. For the Spring semester (January), the deadline is October 1<sup>st</sup>. Before an I-20 can be issued, your first semester's balance will have to be paid in full.

1. **Application** <http://www.umo.edu/application>
2. **Proof of English ability.** Students may prove their ability with:
  - U.S. High School diploma and transcripts showing you attended a U.S. school for at least 2 years.
  - Official TOEFL (<http://www.toefl.org>) scores.
    - Minimum IBT score of 65
    - Minimum PBT score of 512
    - TOEFL scores must be sent directly from the testing agency to the University of Mount Olive. Our School code is 5435.
  - Official IELTS (<http://www.ielts.org>) score of 6.0
    - Scores must be sent directly from the testing agency to the University of Mount Olive.
  - Written essay with permission
3. **Official Transcripts and International Credential Evaluation of Transfer Credit**

**U.S. Colleges-** Submit an official transcript for every school you have attended. You do not need a credential evaluation for U.S. schools.

**International Universities and Colleges-** Submit an official course-by-course credential evaluation for every school you have attended. You will need to send your official international records to an evaluation company. The company will then send the University of Mount Olive a copy of your transcripts with an evaluation, converting your international grades to their U.S. equivalent. We recommend using IEE (<http://www.foreigntranscripts.com>) for the evaluation.

- If you are still enrolled at your college or university at the time of application, you will need to have an evaluation completed now.
- You must also send an updated credential evaluation prior to your enrollment at the University of Mount Olive.

#### 4. **Proof of Secondary School Graduation**

**U.S. High School Graduates-** submit an official copy of your high school transcript with graduation date.

**International Secondary School Graduates who have completed less than one (1) year (2 full-time semesters) of University courses** must submit an official course-by-course credential evaluation for every school attended. We recommend using IEE (<http://www.foreigntranscripts.com>) or WES (<https://.wes.org>) for the evaluation.

**International Secondary School Graduates who have completed one (1) year (2 full-time semesters) or more of University courses** may submit an official "document" evaluation of their secondary school diploma or graduation certificate. We recommend using IEE (<http://www.foreigntranscripts.com>) or WES (<https://.wes.org>) for the evaluation.

5. **Official FINAL Transcripts of ALL post-secondary institutions attended** (US equivalent to College/University level) with the institutions' Official Stamp/Seal **AND** Administrative Signatures.
  - ***Submit the following documents AFTER you have completed your last semester/term and received final grades from your current post-secondary institution.***
  - If the official language of instruction in your country is **NOT** English, you **MUST** provide transcripts in your official language of instruction **AND** English translated Official Transcripts.
  - If your official language of instruction is **NOT** English, Certified English Translators can provide the translation service. It is recommended to submit credential of the translator with the English translation.
6. **SAT or ACT Score**
  - You will need to submit your SAT or ACT score. The SAT (<http://www.collegeboard.com>) code is 5435 and the ACT (<http://www.act.org>) code is 3131. Students in countries where neither the SAT nor ACT is offered may contact the Office of Admissions AFTER beginning their application to request a test score waiver.
  - Students who are 21 years of age or older will not have to submit SAT or ACT scores.
  - **If you are planning to compete in NCAA athletics, the NCAA eligibility center may need your Official SAT/ACT Score Report, regardless of your age. This is something you will want to discuss with your coach.**

**To mail documents, please send them to:**

University of Mount Olive, Office of Admissions  
634 Henderson Street  
Mount Olive, NC 28365

For questions via email please contact, [admissions@umo.edu](mailto:admissions@umo.edu) .